

# COLLEGE PREPARATION CHECKLIST



## SEPT. OCT.

- Meet with your Counselor or CTA to discuss your college list
- Re-take the SAT/ACT to improve your score (see counselor for waiver)
- Draft, work on and complete college/scholarship essay(s)
- Research college match and fit with counselor/college advisor
- Attend college tours to get a feel for the culture of different schools
- Request recommendation letters (Ask counselor/adviser/teacher/employer)
- Apply for the Detroit Promise Scholarship
- Call to see if you are eligible for Tuition Incentive Program (TIP)
- Apply for at least 5 colleges (include at least one community college)
- Apply for scholarships (check out [www.collegegreenlight.com](http://www.collegegreenlight.com))
- Set up you & your parents FSA ID & keep it safe
- Complete your FAFSA
- Check your email to make sure your FAFSA "Processed Successfully" (2 emails)

## NOV. DEC.

- Continue to apply for scholarships (Rosa Parks, Coleman A. Young)
- Continue to apply for scholarships (check out [www.collegegreenlight.com](http://www.collegegreenlight.com))
- Check the status of your college applications (login to the college websites; forward new college email to your phone)
- Organize all your acceptance letters in a folder or binder
- Save the User ID and passwords for college websites in your notes

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**JAN.  
FEB.**

- Check the status of your college applications (login to the college websites)
- Check the status of your college financial aid (login to the college websites)
- Continue to apply for scholarships (CFSEM, Rosa Parks, Coleman A. Young)
- Set-up & check college emails at all schools you were accepted to
- Look for your Award Letter in the mail or in your college email

**MAR.  
APR.**

- Set-up & check college emails at all schools you were accepted to
- Look for your Award Letter in the mail or in your college email
- Use your award letter to determine your financial gap (if any)
- Compare financial aid packages of colleges to determine financial gap
- Start applying to institutional scholarships (those you got accepted to)

**MAY  
JUNE**

- Make your final college choice (based on Grad. Rate & Fin. Gap)
- Send your final transcript to your school of choice
- If you have student loans do your loan counseling & promissory note
- Pay your deposit
- Register for Orientation and/or register for college classes

**JULY  
AUG.**

- Set-up and attend orientation at your chosen college
- Check your college email frequently for messages
- Study and take placement exams for core classes at the college
- Secure transportation for you and your belongings to college
- Arrive safely to your college! Woo Hoo!
- Finish applying to institutional scholarships (the one you plan to attend)